（様式２５）

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| 会　長 |  | |  | | | |  | | 講習会等  　　青年部、女性部活動推進事業　　**開　催　実　施　記　録**  　　経営指導推進事業 | | | | | | | | | | | | | | | | |
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| 種目 | | 指導区分 | | | 集　団　指　導 | | | | | | | | | | 個　　別　　指　　導 | | | | | | | | | | | |
|  | | | 講習会 | | | 研究会 | | | |  | | | 店舗診断 | | | 工場診断 | | | 相談所の開設 | | | | 記帳継続指導 | |
| 日時 | | 令和　　　年　　　月　　　日　　　　自　　　時　　　分　～　至　　　時　　　分　　　　時間　　　　分 | | | | | | | | | | | | | | | | | | | | | | | | |
| 場所 | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| 講習会名 | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| 講師名 | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| 周知の方法 | | 案内状 | | | | 枚 | | | | | ポスター | | | | | 枚 | | | | チラシ | | | | 枚 | | |
| 参加数 | | 集　団　指　導 | | | | | | | | | | | | | | 個　別　指　導 | | | | | | | | | | |
| 参加企業数　　　　　　　　指導対象人員 | | | | | | | | | | | | | | 参加企業数　　　　　　　　指導対象人員 | | | | | | | | | | |
| 資料 | | 資料名 | | | | | | 数量 | | | | 単価 | | | | 金額 | | | | 備考 | | | | | | |
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| 講師謝金 | | 講師氏名 | | | | | | 謝金 | | | | | 旅費 | | |  | | | | 計 | | 備考 | | | | |
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| 会場費 | | 借上先 | | | | | |  | | | | | | | | | | | 借上料 | | |  | | | | |
| 諸費 | | 食糧費 | | | | | | その他 | | | | | |  | | | | | 計 | | | 備考 | | | | |
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| 収支決算 | | 収入 | | | | | | | | | | | | | | | 支出 | | | | | | 内補助対象経費 | | | |
| 指定事業費 | | 講習会等開催費 | | | | | |  | | | | | | | 講師謝金 | |  | | | |  | | | |
|  | | | | | |  | | | | | | | 講師旅費 | |  | | | |  | | | |
|  | | | | | |  | | | | | | | 資料費 | |  | | | |  | | | |
| 一般事業費 | |  | | | | | |  | | | | | | | 会場費 | |  | | | |  | | | |
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| 計 | | | | | | | |  | | | | | | | 計 | |  | | | |  | | | |
| 備考 | | 財源内訳 | | 補助金 | | | | | |  | | | | | | |  | |  | | | | | | | |
| 受講料等 | | | | | |  | | | | | | |  | | | | | | | |
| 自己負担 | | | | | |  | | | | | | |
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